

*Ray Brackman*

**BRAZIL CITY PARKS & RECREATION BOARD  
MARCH 9, 2010**

- Vice President Todd Brackman called the meeting to order at 7 p.m.
- Minutes of the February 3 and 11 meetings were read and approved.
- Treasurer's Report—Bill Houck
  - The anticipated budget amount is \$208,000.

**Non-reverting Fund**

Balance January 1, 2010.....	\$11,886.35
Revenue.....	\$100.51
Expenditures.....	<u>\$0.00</u>
Balance January 31, 2010.....	\$11,995.86

**Park Fund**

Beginning Balance January 1, 2010.....	(\$91.90)
Revenue.....	\$1,449.00
Disbursements.....	<u>(\$8,518.26)</u>
Ending Balance January 31, 2010.....	(\$7,161.16)

**Non-reverting Fund**

Beginning Balance January 31, 2010.....	\$11,995.86
Revenue.....	\$2.77
Disbursements.....	<u>(\$421.91)</u>
Ending Balance February 28, 2010.....	\$11,576.72

**Park Fund**

Beginning Balance January 31, 2010.....	(\$7,161.16)
Revenue.....	\$292.60
Disbursements.....	<u>(\$12,303.23)</u>
Ending Balance February 28, 2010.....	(\$19,070.79)

There were no encumbrances for either month for the Park Fund. The only encumbrance for the Non-reverting Fund would be the \$1,000 from Capital Fund for a major project. An error was found in the February electric bill. Instead of being \$7,342.75, the correct amount is \$1934.07. This will be corrected by next month's report.

Bill Houck reported that he had spent left-over Fishing Day Walmart gift cards for office supplies and a shop vac.

- Superintendent's Report—Bill Houck
  - Thirty-seven windows were broken in the pavilion due to vandalism. Since Mr. Houck is working on a quote from Joe Lunsford, the matter was tabled until next month.

--Craig Park Lake and surroundings are still being worked on. At the west end, grass will be planted, and picnic tables will be hauled in. The south side of the lake is now accessible to fishing. The water has been cleared of the fallen trees. The main concern is the sewage pipe draining into the lake from a residential septic tank. Again, Bill Hale of the Clay Co Health Department will be notified. If no results, then state agencies will be contacted.

--Roads in the parks are breaking up and some may be closed.

--Mr. Houck will order some rock for various needs to beat the substantial price increase.

--Duke Energy has switched the meter at the Refreshment Stand to the Humane Society. It is not known if the four meters at the softball field have been switched to the YMCA.

- There were no audience comments.
- When there were no public comments on the newly completed 5-Year Master Plan, Linda Messmer motioned to accept the 5-Year Master Plan for the Brazil City Parks. Seconded by Caroline McCullough. Carried. Wilmadean Baker was again thanked for her many hours of hard work to complete the Plan.
- CYL president Shane Glassburn and Park Vice President Todd Brackman signed the CYL contract. Mr. Glassburn told of the several projects completed at the facility, which included retiling, new sod, new roofs, restroom renovation and batting cages. Mr. Glassburn will return to the April meeting to ask permission to build two shelters close to the CYL's refreshment stand. He also pledged the CYL's cooperation in solving the parking problems on the east side.
- Several Christmas in the Park representatives were in attendance. Discussion was held concerning the December electrical bill, but since there is time to work on this, the matter was tabled. The meters that are used for the festivities will be identified.  
This year's festivities went very well, and the new Santa House was a wonderful addition and attraction. Some slight repair to the entrance needs to be done to be ADA compliant.
- Ruthann Jeffries had sent some information concerning the Bench Project. George Kumpf has the money in hand for 76 benches and ten more are sold. He has ordered 100 benches. He is concerned about security and will have a meeting with Mayor Bradshaw and Police Chief Archer about security measures. When the delivery date for the benches is known, a volunteer day will be set up to assemble them.
- The Board opened and reviewed the two mowing bids that were handed in.

The amount of the bid for 23 mows of Specialty Lawn Care was \$23,000.

The amount of the bid for 23 mows of Mullenix Lawn Care was \$23,870

After discussion, Linda Messmer motioned to award the mowing bid of 23 cuts to Mullenix Lawn Care for \$23,870. Todd Brackman seconded the motion. Carried.

The contract will be signed at the April meeting. The insurance document is due at this time.

- Mike Lewis of Clay Co. Headstart asked permission to have a celebration of the Young Child at the pavilion at Forest Park on Saturday, April 17 from 12 to 3 p.m. There will be activities for children and families and food will be provided by Rick's Bar-B-Q. The Board suggested the SW corner of the pavilion for the extra electrical service. Caroline McCullough motioned to allow Headstart to use the pavilion and park for the celebration of the "Week of the Young Child" to be held April. 17 from 12 to 3. Seconded by Linda Messmer. Carried.
- State Representative Nancy Michaels donated several saplings to the parks.
- Since the window vandalism and an increase in skateboarding on tables and park structures, the Board discussed security and what measures could be taken.
- The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Caroline McCullough, Secretary